



**TAMMY LYNN CENTER**  
for developmental disabilities

**Employment Opportunity-Wilmington, NC**

**1<sup>st</sup>, 2<sup>nd</sup>, 3<sup>rd</sup> and Weekend Shifts**

**COMMUNITY RESIDENTIAL-DIRECT SERVICE PROVIDER (DSP)**

**Date Available:** Immediately

**Minimum Education/ Experience:**

High School Graduate or GED Certificate required. Preference will be given to those applicants who have experience working with individuals with intellectual and developmental disabilities. Must have a **valid North Carolina driver's license.**

**Brief Description of Work Performed:**

Ability to navigate a desktop, laptop or tablet; Ability to type; Meet personal care needs of each resident including toileting, skin care, bathing, feeding, etc.; Provide quality supervision and interaction with residents; Administer medication according to individuals Medication Administration Record; Assist with nursing procedures and treatments as indicated or assigned; Assist and accompany residents on field trips and other recreational activities; Provide and participate in routine and assigned housekeeping duties and to keep the residential areas neat, clean and safe; Participate, provide and assist with active treatment according to an individual's Individual Service Plan; Serve as "charge" technician if assigned, including training new staff; Complete all required service documentation in electronic medical records and/or paper record according to service record documentation standards; Maintain at all times a valid driver's license and an "acceptable" driving record and be responsible for driving community residential vans or other vehicles. Must be at least 21 years of age to drive Center vehicles; Routinely lift up to 40 pounds independently and routinely lift from 41 to 140 pounds with the assistance of one additional person.

**Hours/Days of Work:**

Part time and Full time 1<sup>st</sup>, 2<sup>nd</sup>, and 3<sup>rd</sup> shifts available, must be available to work every other weekend; **Must be available to work weekends.**

**Pay Rate:**

\$11.50 - \$12.50 per hour. Excellent benefits include: medical, dental, life, STD/LTD, PTO, paid holidays and 403b retirement plan

**Closing Date and Contact for Accepting Applications:**

Open until positions are filled; contact Human Resources at: [hr@tammylynncenter.org](mailto:hr@tammylynncenter.org)

TLC Operations, Inc. is an equal opportunity employer and welcomes applications from anyone qualified.